



2021 YMCA Summer Camp Parent Handbook

The mission of the YMCA of El Paso is to put Christian Principles into practice through programs that build healthy spirit, mind, and body for all.

We do this by incorporating the values of Honesty, Caring, Respect, Responsibility and Faith into all our programs.

Bowling Family YMCA
5509 Will Ruth
El Paso, TX 79924
915.755.9622

Loya Family YMCA
2044 Trawood Dr.
El Paso, TX 79935
915.590.9622

Westside Family YMCA
7145 N. Mesa
El Paso, TX 79912
915.584.9622

William Clarke Snow Sports Complex
6400 Mason Farms Rd
Santa Teresa, NM 88008

BEST SUMMER EVER!
2021 YMCA Summer Camp:
Week 1 June 7-11: Backyard Bash*
Week 2 June 14-18: All About You
Week 3 June 21-25: Dr. Seuss
Week 4 June 28-2: Animal Planet
Week 5 July 5-9: YMCA Olympics
Week 6 July 12-16: Out of this World
Week 7 July 19-23: Disney Week
Week 8 July 26-30: Under the Sea
*First week only offered at Loya Family YMCA

YMCA Summer Day Camp FOR ALL is brought to you in part by the generous contributions of:



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www.elpasoymca.org

Dear Parents,

Welcome to the YMCA of El Paso's Summer Camp Program! We are looking forward to an exciting, fun, and safe summer day camp session this year: a season full of new themes, new ideas, and new adventures designed to challenge your children in spirit, mind, and body.

In addition to the fun and excitement, YMCA Summer camp also provides opportunities for kids to develop self-esteem, learn to work and play together, develop an appreciation for the environment, learn new skills, and develop the value of honesty, caring, respect, responsibility and faith that will last a lifetime. This is going to be the BEST SUMMER EVER!

-YMCA of El Paso

Camp and Covid-19

The safety of your child and our staff is our top priority here at the YMCA. We want to make camp as safe and are doing our best to combat the spread of COVID-19. Here are some of the new rules and regulations we have put into place this summer:

- Children's temperatures will be taken before being dropped off.
 - ◊ If temperature reads 100.4 or higher child will not be allowed to attend camp.
- Children and staff must wear a face mask throughout the day except when swimming and eating.
 - ◊ Children will stay within their small age groups.
- Staff will be regularly cleaning throughout the day.
- Hand sanitizing stations will be in all areas of day camp.

Children's Code of Conduct

The YMCA of El Paso takes seriously the important of the protection and safety of the children enrolled in the program. As a participant in the YMCA Summer Day Camp Program, I agree to:

1. Remain seated and quiet during roll call, announcements and answer only for myself.
2. Follow all Day Camp Program rules during meal times, activities, swim time, field trips, and emergency drills.
3. Follow all instructions given by the day Camp Program Staff.
4. Tell the Day Camp Program staff counselors, if I am stick or hurt.
5. Respect all other children, supplies, equipment, property and the Day Camp Program Counselors at all times.

Illness/Injury

Small cuts and scrapes will be treated by our CPR/First Aid certified staff using standard first aid procedure. In all cases of serious illness or injury, the YMCA Summer Camp Director will contact the parent immediately. In the event that the parent or guardian cannot be reached, we will contact any or all emergency contacts listed on the registration form. The YMCA will contact emergency services at any time it believes it is necessary for the safety of a child. This could involve EMS and/or transportation to an emergency medical facility.

If your child is sick, please keep them home from the Summer Camp Program. Children with fever over 99.0 degrees or experience vomiting, diarrhea or other infirmities are not allowed to attend program until fully recovered. Please follow this policy.

Medication

Any medication to be administered to your child by our YMCA staff MUST:

- Be brought directly to the YMCA Day Camp Director
- Be in the original containers with physician's name and phone number on the container.
- A Child Medication Form must be signed by the parent with clear written instruction regarding dosage and time the medication is to be given (Forms available online at elpasoyymca.org).

All medication will be kept by the Day Camp Program Director in a locked area. It is the parent's responsibility to pick up all medication at the end of each day, week, or when child finished Day Camp for the summer

Child Abuse Hotline

Child abuse can occur in any setting. The YMCA provides extensive training in child abuse prevention skills and understanding how children can be abused. Texas law requires the suspicion of abuse be reported immediately. The following Hot Line phone number is available 24 hours a day for anyone to report suspicion of child abuse. Your report will be documented by the Texas Department of Family and Protective Services. When people make a report of suspected child abuse in good faith, they are immune from any liability. Please report any concern to the YMCA Staff immediately.

Hot Line: 1-800-252-5400

Termination Policy

Participant will be withdrawn from the program for the following reasons:

- Inappropriate behavior of child or parent that endangers the child, other children, or YMCA staff
- Foul Language
- Failure to pay program fees
- Consistently late in pickup up child
- Child's constant inability to follow rules put into place

All inappropriate behavior will be reported to you in a timely manner.

Personal Belongings

Jackets, books bags, lunchboxes and other items left at the end of the day will be placed in the YMCA Summer Day Camp Lost & Found. Parents are encouraged to frequently check lost and found. As stated, children are asked not to bring personal items to the Cay Camp Program

What to Bring to Summer Camp:

PLEASE LABEL ALL ITEMS WITH YOUR CHILDS FIRST INTAL AND LAST NAME

- Tennis Shoes must be worn at all-time except for to and from the pool for swim time. (Child will not be accepted if they are wearing open toed shoes)
- Swimsuit, towel, and sandals
- Appropriate dress for weather
- Bottle water
- Kids will be doing arts and crafts, playing outside, and just being kids, so please dress them in clothing that is okay to get a little lived in.

What NOT to Bring to Day Camp:

THE YMCA IS NOT RESPONSIBLE FOR LOST, STOELLEN, OR BROKEN ITEMS.

- Electronics such as cell phones, tablets/IPads, IPods, or video game consoles like DS/Switch.
- Scooters/bikes and other personal items like stuffed animals or toys.
- Toy guns or weapons of any kind.
- Money

Parent Statement of Understanding

1. I understand that I am not to leave any child at the YMCA site without signing in or unless a YMCA staff member is present.
2. I understand that my child will not be allowed to leave the program with an unauthorized person or staff.
3. I understand that the YMCA Staff is not allowed to baby-sit or transport children outside of program hours.
4. I understand that a student Behavior Contract is the first formal step to help resolve repeated rule violation on the part of a child. A behavior contract involves parents, child, and staff. Failure to correct specified inappropriate behavior may result in suspension or dismissal from the Summer Camp Program.
5. I may request a meeting with the YMCA Program Director to ask question about day camp policies and procedures. You are encouraged to contact the YMCA Office any time you have a concern or comment about the operation of this site.
6. Should I, or another authorized person, appear to be under the influence of drugs or alcohol and seek to sign out my child, staff are empowered to contact local law enforcement authorities and place your child in their custody. Please do not place staff in a position to make this judgement.
7. I understand that the YMCA is mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation. The Child Abuse Hotline is 1-800-252-5400.
8. Parents are encouraged to participate in the activities and special events at the child care center. Please feel free to come to the site at any time. Be certain to check in with YMCA Summer Camp Director or Assistant.

Financial Assistance

Our YMCA Programs are designed to benefit persons of all backgrounds. While participants are expected to pay their fair share, the YMCA will assist any individual who wants to participate but cannot afford the fee. Contact our YMCA Office for more information. Applications and prior participation is not a guarantee of award. Due to limited enrollments, an application for financial assistance must be made with the YMCA Branch in advance of enrollment. In addition to the Financial Assistance Application, you must complete the Summer Camp Enrollment forms. Proof of income and expenses for the entire households.

Acceptable proof of income will be the latest Tax 1049, last 3 paystubs, WIC letters, FAFSA, etc.

YMCA Summer Camp Program Hours

Summer Camp will begin at 8:00am and ends at 4:00pm

Before and After care is available

7:00am to 8:00am and 4:00pm to 6:00pm

Additional Hourly Weekly fee:

Members \$5 | Non-Members \$10

Payment Information

A one-time Registration Fee of \$15 is due at the time of registration. A registration form must be filled out completely before your child may participate in the Summer Day Camp Program. Weekly Fees for camp are as follows per child:

Members: \$70 | Non-members: \$120

All payments made after 7pm on Friday for the upcoming week will include a \$15 late fee per child.

Punch Cards

The YMCA Summer Day Camp offers punch cards for \$125. Punch Cards include five days per card for camp hours of 8am to 4pm. Before or After care fees are a separate charge. Punch cards will expire the last day of camp and are not valid for field trip days.

Sign In / Sign Out Procedures

Sign In: parents or guardians are required to sign their child daily. After drop off, attendance will be taken by YMCA staff checked with YMCA Summer camp office.

Sign out: Parents or authorized pick-ups are required to sign out their child daily. IDs will be check by staff every time. Children will not be released unless they have been signed out. Children will not be allowed to leave the facility to walk or ride their bike home. Siblings must be at least 18 years old to sign out their younger siblings. No exceptions.

Late Pick-Up Fees

A \$15 late fee will be enforced for any child picked up after 10 minutes. Parents will sign the late-pick up form, which indicates time of arrival and charges due. Parents need to pay the YMCA Office Front Desk Staff before paying for future weeks of camp. If your child has not been picked up by 7pm and the Summer Camp staff has had no contact with parents/guardian the El Paso Police Department will be notified.

Meals

The YMCA will provide Breakfast, lunch, and an afternoon snack daily. Parents may pack an alternative/extra breakfast, lunch or snack. Parents must tell site staff of a child's allergies or negative reactions to food. Although nutrition is considered, the YMCA is not responsible for the nutritional value of the food provided.

If your child does have a food allergy, a physician's note must be provided for an alternative food to be provided.

Organized Indoor/ Outdoor Activities

Includes non-competitive and competitive team sports, games, arts & crafts and other projects that encourage children to use team skills, be creative, and challenge themselves. Children will be allowed to swim daily during their schedule swim time. Additionally, Archery will be offered for all campers who have a signed waiver from parents and have successfully passed the rules and regulations course.

Absence Policy

If your child is absent from the Summer Day Camp Program, it is the responsibility of the parent to contact the Summer Camp Site and leave a message. The weekly payment covers the whole week, regardless of days missed. Days cannot be transferred to subsequent weeks. Punch cards are encouraged for children who may be absent throughout given weeks.

Updating Information

It is the responsibility of parents to inform the YMCA Office regarding any changed to your child's record. This information includes phone numbers, addresses, emergency and authorized pick-ups, billing, and changes to other pertinent information. All changes must be made in person.