

# FREE TAX FILING\*

## WITH VITA TAX ASSIST

**The Volunteer Income Tax Assistance program is dedicated to helping you get the most out of your tax refund and that starts with free tax filing!**

VITA's certified, bilingual volunteers have been helping qualifying families file their taxes free of charge since 2014 and they could help you next. Drop off your tax files at any of our locations throughout El Paso and our volunteer tax preparers will get started. Or you can even file your taxes online at [freetaxeselpaso.org](https://freetaxeselpaso.org)!

**All of our VITA sites are drop-off locations only** — including our newest VITA site at the GECU Terrace inside the Sun Bowl stadium.

### DROP-OFF OPTIONS

**Option 1:** Taxpayer will drive or walk to the greeter and will be asked to scan a QR code that will link them to the intake form at [freetaxeselpaso.org](https://freetaxeselpaso.org). They will fill this out and when it is complete, the greeter will scan their IDs and tax forms using a scanning software.

**Option 2:** Taxpayers who do not have the ability to fill out the form online through the QR code will drive or walk to the greeter and will be given a paper intake form to fill out manually. Once they complete the form, it will be scanned along with their IDs and other tax documents.

We've helped our community save more than \$16.7 million in tax preparation fees — you, too, could do more with your tax return with VITA's help. Don't delay! Service is first come, first served.

Find a VITA drop-off site near you, see the dates and times, **and get a list of what to bring** by visiting [freetaxeselpaso.org](https://freetaxeselpaso.org) or by dialing 211.

### WHAT TO BRING\*\*

- Original and current proof of identification (photo ID) for you and your spouse (VITA is unable to file taxes for married couples that are filing separately)
- Original Social Security cards for you, your spouse and dependents, or a Social Security number verification letter issued by the Social Security Administration
- Birthdates for you, your spouse and dependents on the tax return
- Wage and earnings statements (W-2, W-2G, 1099-R, 1099-Misc. forms) from all employers
- Unemployment benefits (Form 1099-G)
- Interest and dividend statements from banks (Form 1099)
- A copy of last year's federal and state returns, if available
- Proof of bank account, routing and account numbers for direct deposit
- To file taxes electronically on a Married Filing Jointly tax return, both spouses must be present to sign required forms
- Total paid for day care provider and the day care provider's tax identifying number, such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B or C, Affordable Health Care Statements
- If you're an identity-theft victim, bring your current IRS PIN letter
- If you do not have a Social Security number, an official Individual Taxpayer Identification Number (ITIN) assignment letter may be used for you, your spouse and dependents
- Official proof of foreign status if applying for an ITIN
- Copies of income transcripts from IRS and state, if applicable

\*For qualifying households.

\*\*Please visit [freetaxeselpaso.org](https://freetaxeselpaso.org) for updates before visiting a location and for a complete listing of what to bring. Tax filing for Married Filing Separate, Out of State, Rental Properties or Self-Employment Income with expenses of more than \$35,000 is not supported with VITA. Copies of Social Security cards, IDs, ITINs or previous tax returns will not be accepted.

# FREE TAX-FILING DROP-OFF SITES

Visit [freetaxeselpaso.org](http://freetaxeselpaso.org) or scan the QR code for an updated list of dates and times at our locations.

