

Westside Family YMCA
Employment Opportunities
7145 N. Mesa
El Paso, TX 79912
915-584-9622

The YMCA of El Paso is an equal opportunity employer. We offer part-time, full-time and seasonal employment when such positions become available.

Current Employment Opportunities (updated 1-19-2015)

LIFEGUARD

Major Responsibilities:

Ensures that safety of members and class participants is first priority.
Responsible for the safety and well-being of participants during aquatic activities in the pool.
Effectively and courteously enforce all pool rules, regulations, and policies.
Collaborate with all branch staff to ensure service excellence and timely follow up to all member questions and/or complaints.
Promotes YMCA programs, mission and philosophy.
Responds to emergency situations by adhering to the safety policies and procedures set for the Branch and for the Association.
Perform all other duties as assigned by the supervisor.

Qualifications:

Minimum 16 years of age.
Must have YMCA Lifeguard, Red Cross Lifeguard or equivalent.
CPR Professional Rescuer, First Aid and AED/O2 certified.
Able to stand for long periods of time in a warm, humid environment.
Available to work flexible hours to include evenings and weekends.

Wage: \$7.25/hour and up

Contact: Jared Cardarelle, Aquatics Director, jared.cardarelle@elpasoymca.org

SWIM INSTRUCTOR

Major Responsibilities:

Conduct swim classes in accordance with YMCA of the USA's Swim Lesson Program in an enthusiastic and exciting way.
Teach all levels of swimming and maximize swimmer participation of every class period.
Complete and turn in all participant paperwork as required by supervisor.
Communicate student progress to participants and/or their parents throughout the session.
Work to build meaningful relationships with participants and their families.
Maintain a positive and responsible attitude and demeanor at all times, as well as a genuine spirit of silliness and creativity that will provide participants with a sense of wonder and happiness at every lesson.
Perform all other duties as assigned by the supervisor.

Qualifications:

Minimum 16 years of age.
Prefer current lifeguard certification, CPR Professional Rescuer or equivalent from a recognized organization, First Aid and AED.
Must be able to pass a swimming skills test.
Must obtain YMCA Swim Lessons Certification in the levels that you would like to teach.
Must be able to teach in hot, humid environments.
Available to work flexible hours to include evenings and weekends
Must be able to work in chemically treated pool water areas.

Wage: \$7.25/hour and up

Contact: Jared Cardarelle, Aquatics Director, jared.cardarelle@elpasoymca.org

WELLNESS COACH

Major Responsibilities:

Responsible for providing excellent customer service and product knowledge to members in a safe and clean environment.
Greet members.
Help with exercise questions.
Cleaning of wellness center equipment.
Effectively instruct members while following the YMCA of the USA program guidelines.
Review member's history and assess their physical condition, understand the member's goals, and design an exercise program that will help the member attain their goals.
Explain how the wellness center equipment is properly used.
Perform Fitness Orientations for new members.
Must be flexible and prepared to adjust to the availability of equipment.
Perform all other duties as assigned by the supervisor.

Qualifications:

Have at least 6 months experience within the fitness field.
Possess a positive attitude and have an outgoing personality.
Ability to relate and communicate well with individuals of all ages, races and communities.
Previous customer service experience and wellness experience preferred.
Desire to interact with people of all ages and fitness levels.
Excellent communication skills.
CPR/AED and First Aid certification

Wage: \$7.25/hour and up

Contact: Lindsey Cobaugh, Program Director, lindsey.cobaugh@elpasoyymca.org

GROUP EXERCISE INSTRUCTOR

Major Responsibilities:

Leads fitness and/or related classes following YMCA standards and guidelines.
Provide a high caliber member service through building a strong rapport with class participants, supporting and encouraging them in regards to their needs, concerns and questions.
Modify classes and routines according to fitness level in the class.
Responsible for ensuring participant safety.
Ability to relate and motivate a diverse membership base.
Develop and learn class routines and come to class prepared to begin and end classes on time.
Perform all other duties as assigned by the supervisor.

Qualifications:

High school diploma or equivalent and at least 18 years old.
Must be current in the following certifications: An approved national group exercise certification.

Wage: \$10.00/hour and up

Contact: Lindsey Cobaugh, Program Director, lindsey.cobaugh@elpasoyymca.org

YOUTH EDUCATION TEACHER

Major Responsibilities:

Supervise, instruct and direct youths in accordance with the mission of the YMCA.
Subject areas of instruction include gymnastics, fitness, martial arts, dance, creative arts, music, drama, and other subjects as the need arises.
Perform all other duties as assigned by the supervisor.

Qualifications:

Must have education and/or experience working with children as well as possessing basic program content skills.
Requires effective skills in instructing, supervising, communicating with and disciplining children.
Needs organizational, interpersonal, public relations and technical skills related to specialized instruction and member services.

Wage: \$7.25/hour and up

Contact: Lindsey Cobaugh, Program Director, lindsey.cobaugh@elpasoyymca.org

YOUTH SPORTS REFEREES

Major Responsibilities:

Enforce YMCA sports rules promptly, courteously, consistently and with fairness.
Document and report all incidents and accidents as they occur.
Know and follow the correct procedures for handling emergencies and accidents.
Perform all other duties as assigned by the supervisor.

Qualifications:

Entry level skills in a variety of sports activities.
Ability to communicate effectively with children, parents and YMCA staff.
Must exhibit maturity and show a general concern for the well-being of children.
Specific knowledge of sports with one year experience and/or certification or education.
Good written and verbal skills.
Organized and willing to work flexible hours (includes weekends).

Wage: \$7.25/hour and up

Contact: Michael Orozco, Sports Director, michael.orozco@elpasoyymca.org

DAY CAMP COUNSELOR

Major Responsibilities:

Effectively assists in implementation of weekly lesson plans that fit the children's needs, interests and developmental levels of camp.
Ensure safety by firmly and tactfully enforcing all aquatic rules, policies and guidelines.
Responsible for the welfare and safety of children enrolled in the program including maintaining appropriate ratio and supervision at all times with heightened awareness on field trips.
Implement set standards, guidelines and programs.
Ensure safety by checking for hazardous conditions and making sure all safety equipment is properly placed and in proper working condition.
Characterize a positive role model.
Perform all other duties as assigned by the supervisor.

Qualifications:

High school graduate and at least 18 years of age.
Previous experience working with children in a structured environment.
Must be able to demonstrate sound judgment and initiative.
Attend the following trainings prior to hiring: CPR, First Aid, Blood Borne Pathogens and Child Abuse Prevention.
Must know how to actively engage children in activities that will enhance their self-esteem.

Wage: \$7.25/hour and up

Contact: Lindsey Cobaugh, Program Director, lindsey.cobaugh@elpasoyymca.org

MEMBER SERVICE ASSOCIATE

Major Responsibilities:

Greet all members, guests and customers.
Accurately record all payments for memberships and program fees.
Answer and transfer all incoming calls in a pleasant, friendly manner.
Sort incoming mail, as directed.
Accurately interpret the various YMCA program to all inquiries.
Register new members and program participants according to the established procedures.
Provide tours to guests, explaining facility opportunities.
Perform duties as assigned by supervisor.
Must exemplify YMCA Core Values of caring, honesty, respect, responsibility & faith and implement these values into daily behavior and all program/work areas.
Handle complaints in a competent manner as directed in training.
Handle accidents and emergencies in a calm and confident manner in accordance with policies and procedures.
Perform all other duties as assigned by the supervisor.

Qualifications:

Minimum 18 years of age
Must have a high school diploma
Possess general office skills to include answering the phone, operating office machines and being people oriented. Six to twelve months of general office experience is preferred.

Possess good communication skills to include enthusiasm, confidence, respect and politeness.

Must be reliable and able to handle duties without direct supervision.

Must be flexible with work schedule as needed by supervisor. Attendance and punctuality are required for this position.

Wage: \$7.25/hour and up

Contact: Samantha Nicholson, Membership Director, samanthanicholson@elpasoyca.org